Breckinridge County Sheriff's Office

208 Main St Hardinsburg, KY 40143

(270) 756-6266

Application for Employment — An Equal Opportunity Employer

(Please Print)

Name _____ _____ _____
Last First Middle

Address _____ _____ _____ ___ _____
Number Street City State Zip Code

Phone: Home _____ Business _____ SSN: _____

E-Mail: _____

Positions Applying for: _____

What other Work can you do? _____

Hobbies: _____

Are you current participant or retired from any of the Kentucky Retirement Systems?
Yes No If so, what system and when? _____

Salary or Wages Expected: _____
Are you 21 or older? Yes No Valid Driver's license? Yes No

Have you filed an application here before? Yes No If yes, give date: _____
Have you ever been employed here before? Yes No If yes, give date: _____
Are you employed now? Yes No
May we Contact your present employer? Yes No
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
Yes No (proof of citizenship or immigration will be required upon employment.)
On what date would you be available for work? _____
Are you available to work: Full-time Part-time Seasonal
Are you on lay-off and subject to recall? Yes No
Can you perform the essential functions of the position for which you are applying? Yes No
What equipment can you operate pertaining to the job you are applying for?

FIELD I: CRIMINAL CONVICTIONS

Have you ever been convicted of an offense against the law or forfeited collateral or are you now under charges for any offense against the Law except (1) traffic violations for which you paid a fine $65.00 or less; and (2) any offense committed before your 18th birthday which was finally adjudicated in a juvenile court or under a Youth Offender law? Yes ◯ No ◯

CONVICTIONS FOR ALL APPLICANTS

Have you ever been convicted of a felony? Yes ◯ No ◯

While in the military service were you ever convicted by a general court-martial? Yes ◯ No ◯ N/A ◯

If your answer is "Yes", give details below. Show for each offense:
(1) date, (2) charge, (3) place, (4) court, and (5) action taken.

NOTE: A conviction does not automatically mean you cannot be appointed. What you were convicted of, and how long ago, are important. Give all of the facts so that a decision can be made. Use additional sheets of paper if necessary.

FIELD II: EDUCATION

	Name of Institution	From - Thru	Degree/Subject/Yrs Completed
High School			
College			
College			
Other			
Other			
Training			
Certification			
Certification			
Certification			

FIELD III: EMPLOYMENT HISTORY

Present or Last Employer _____

Address _____

Supervisor _____ From - Thru Reason for leaving _____

Title/Occupation _____ _____ - _____ Wages _____ ☐

Nature of Work Done _____

Next Previous Employer _____

Address _____

Supervisor _____ From - Thru Reason for leaving _____

Title/Occupation _____ _____ - _____ Wages _____ ☐

Nature of Work Done _____

Next Previous Employer _____

Address _____

Supervisor _____ From - Thru Reason for leaving _____

Title/Occupation _____ _____ - _____ Wages _____ ☐

Nature of Work Done _____

Next Previous Employer _____

Address _____

Supervisor _____ From - Thru Reason for leaving _____

Title/Occupation _____ _____ - _____ Wages _____ ☐

Nature of Work Done _____

FIELD IV: CHARACTER REFERENCES

Name	Address	Phone #	Business #

State any additional information you feel may be helpful in considering your application in the provided space.

Breckinridge County Sheriff's Office

PLEASE READ THIS CAREFULLY BEFORE SIGNING

CERTIFICATIONS: Have you been completely truthful to all questions asked? Keep in mind that Breckinridge County Sheriff's Office **VERIFIES** the information given to further evaluate applicant(s) and to insure the information furnished by the applicant(s) has been truthful to the best of his or her knowledge.

I herby certify that every statement made on this questionnaire is true and complete to the best of my knowledge. I understand that any false, misleading or incomplete answer may be ground for not employing me or for dismissing me after I begin work. I understand I may be required to verify all information given on this questionnaire. Employment will be contingent upon result of a complete character/background investigation. I also understand that all appointments are probationary for a period of one year, during which time I must demonstrate my fitness for continued employment by the Breckinridge County Sheriff's Office.

All employees hired by the Breckinridge County Sheriff's Office are subject to work schedules that may include any day of the week, (Monday through Sunday); (Holidays); and a scheduled shift dictated by management. Any employee hired by the Breckinridge County Sheriff's Office may be scheduled to work at any work station that is dictated by management.

_____ _____

Date Signature of Applicant

APPLICANT RELEASE OF CREDIT, PRIOR EMPLOYMENT AND CRIMINAL RECORDS:

I FOREVER RELASE AND DISCHARGE THE BRECKIRNIDGE COUNTY SHERIFF'S OFFICE, MY PREVIOUS EMPLOYERS, AND THEIR RESPECTIVE AGENTS AND ANY INDEPENDENT CONTRACTORS FROM ANY CLAIMS, DAMAGES, LOSSES, LIABILITIES, COST AND EXPENSES RELATED TO GATHERING AND REPORTING INFORMATION ABOUT MY CREDIT INFORMATION, PRIOR EMPLOYMENT AND CRIMINAL RECORD PURSUANT TO THIS RELASE AND FROM ANY OTHER CHARGES OR COMPLAINTS FILED WITH ANY AGENCY RELATED TO OBTAINING AND/OR REPORTING ANY INFORMATION PURSUANT TO THIS RELEASE.

_____ _____

Date Signature of Applicant

Subscribed and sworn to before me this _____ day of _____ 20_____ .

_____

Notary Public, State at Large

NOTE: A COPY OF THIS RELEASE SHOULD ACCOMPANY ANY REQUEST FOR INFORMATION REGARDING THE APPLICANT FROM A PREVIOUS OR PRESENT EMPLOYER.

NOTE: THE ORIGINAL COPY OF THIS FORM AND THE APPLICATION IS TO BE SENT AND FILED IN THE BRECKIRNIDGE COUNTY SHERIFF'S OFFICE HUMAN RESOURCE DEPARTMENT.